



CITY & COUNTY OF SWANSEA
DINAS A SIR ABERTAWE

SWANSEA CYCLE FORUM

Minutes of Meeting – Wednesday 14 July 2010 at 10:00
Meeting Room 3 (3.2.7), Civic Centre

Present:

Rob Wachowski	RW	CCS Environment Transportation Group
Ben George	BG	CCS Environment Transportation Group
Nerys Lewis	NL	CCS Culture & Tourism
Eifion Francis	EF	Wheelrights (WR)
David Naylor	DN	UK Cyclists Organisation (CTC)
Mike Cherry	MC	BikeAbility Wales (BAW)
Fraser Arnot	FA	Sustrans (Sust)

Apologies:

Councillor Rob Speht	Cycle Forum Chairman
Amy Crampton	CCS Environment Planning Services
Ryland Jones	Sustrans (Sust)

Item		Action
1.0	Apologies	
1.1	Apologies as above.	
2.0	Declarations of Interest	
2.1	None.	
3.0	Minutes of the Last Meeting	
3.1	Agreed.	
4.0	Matters Arising	
4.1	DN 4.1 Gowerton / Kingsbridge Link – Can WR assist in progressing the development of this link? BG suggested writing to Councillor William Evans. A meeting has taken place recently to look at common land exchange and ensure this doesn't compromise this route,	DN
4.2	DN 4.4 High Street station improvements – What is the progress concerning cycle access and parking? BG will follow this up. RW – Are Tourism involved in the provision of tourism information for passengers? NL said that they will be attending a meeting about this. BG – There will be electronic transport information displays in the concourse.	BG
5.0	Boulevard	
5.1	BG – The drawing indicating the proposed routes and links was not a final version but delivery of the main cycle route is planned for this financial year. Also decisions had to be made about the details of shared use design.	

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5.1	The connection to the promenade is to be designed and may have to be in the area of the Marriot Hotel. There will be consultation with WR and we will be working with access groups to get a compromise that suits all.	
5.2	MC – Pointed out that a lot of cyclists currently used the footway on the south side of Quay Parade and Oystermouth Road from Sainsburys to West Way because it is a useful link. BG will take this on board with the design team.	BG
5.3	DN – Is the pedestrian bridge from the LC going to be retained and re-designated shared use? BG said it would be retained but whether it could be used by cyclists is a design matter along with issues of segregation. There was a general discussion about segregation.	
5.4	FA – Are the at grade crossing points going to be single phase? BG – This is the preference but when the Wind Street underpass is removed the crossing will be two stage initially. There was a general discussion on crossings during which BG stated that traffic modelling is being carried out to ascertain best traffic flows.	
6.0	Cycling Action Plan	
6.1	BG – The 9 proposals from the Overview Board are of a strategic nature. A more detailed plan is to be drawn up to also identify schemes for the future, including the Gowerton to Kingsbridge link. RW added that this would also be looked at in conjunction with the Welsh Cycling Action Plan for a best fit.	
6.2	DN –There is only a short stretch of the Loughor link yet to be constructed and he asked when would this be done. RW said legal efforts to secure the land were still ongoing and when resolved it would be possible to apply for grants from the Wales Coastal Path project and the Welsh Assembly Government (WAG) Environmental Improvement Grant (EIG).	
6.3	DN said that WR commended the report and looked forward to the outcomes.	
7.0	Swansea Cycle Map Launch	
7.1	RW – The official launch was now being planned to take place during the Gower Cycling Festival.	
8.0	Maintenance	
8.1	RW – A schedule of maintenance is being drawn up based on inspections carried out during the year. Other items can be reported by others for consideration.	
8.2	DN – Reported that the faulty gully close to Beaufort Bridge had been repaired. RW reminded the group that all faults found should be reported through the Highways front desk for all issues including repairs, drainage, overgrowth and rubbish. The contact number is 0800 132081, email highways@swansea.gov.uk It is also possible to log a fault on the council website by selecting Transport and Streets in the Service Directory on the left hand side of the home page and then clicking on the Fault Reporting link on the right hand side under Related Pages. www.swansea.gov.uk	
8.3	DN – Raised the issue about overgrowth and how often it is cut back. There was a general discussion in which RW said that the tracks were not cut back on a regular rota but rather on an ad hoc basis.	
8.4	FA – Is the maintenance of signage included? RW said that it can also be reported as a fault. He added that WR were currently planning to carry out a survey of all the signage on the network and liaise with the council to produce a schedule for consideration.	

Item		Action
9.0	Connect 2 – Clydach and Penclawdd	
9.1	Clydach. RW – Reported that there were ongoing discussions between British Waterways (BW), CCS Highways and Rights of Way (RoW) and Sustrans about the type of surfacing that would be agreeable to all parties in terms of environment and the adoption of the paths for future maintenance. Agreement was needed on this to enable the Memorandum of Understanding (MoU) to be signed off and the project built.	
9.2	Penclawdd. RW – Designs for the scheme were being drawn up so that the future maintenance can be agreed again to enable a MoU to be signed. This would mean that the project could then be considered for upgrading from a reserve scheme by the Sustrans Connect2 board. When this is achieved it will pave the way for negotiations to take place for the final parcels of land required.	
10.0	Chris Vinestock Presentation	
10.1	<p>DN – The meeting took place on 24th June at the Environment Centre with about 20 people turning up for what was a good presentation by Chris Vinestock, CCS Head of Service for Transport and Engineering. He had previously been given a list of 10 questions that were covered in part by the presentation. Items included;</p> <ul style="list-style-type: none"> • Overview Board and the consideration of cycling in all development schemes. • John Grimshaws presentation to CCS design and construction staff. • Sustainable Towns funding bid. • Maintenance funding. The Boulevard. • River Tawe corridor routes. • 20mph zones. • Parking enforcement including moving and non-moving traffic offences. 	
11.0	Gower Cycling Festival	
11.1	DN – As part of the publicity for the GCF 3000 leaflets will be produced and selectively distributed around the area. WR would be meeting with NL after this meeting to discuss further promotion possibilities. The list of rides had been agreed along with leaders and organisers. RW has been dealing with the Safety Advisory Group, made up of the emergency services and relevant agencies involved with public events, to ensure that the GCF complies with conditions.	
11.2	DN – There had not been any pre-bookings to date and EF thought this wouldn't be likely until nearer the date when people would have a better idea of what they would be doing and considering the weather etc.	
11.3	<p>RW – CCS Tourism marketing are very useful at getting information and links on various websites in many areas. FA will pass on details of Sustrans' marketing section.</p> <p>DN said WR is appreciative of the support from CCS and Sustrans.</p> <p>NL asked about the Devon ride and the issue of the Severn Ferry crossing. DN said that if and when the ferry started operating WR's member John Cardy would make a test run and either way the website would be updated.</p>	FA

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12.0	A.O.B.	
12.1	DN – had been asked by Adam Hillman of Sustrans for help in updating their maps covering the NCN in the County. DN, helped by the local Sustrans Rangers, had almost completed checking the details.	
12.2	DN – Wants to know what the alignment of Route 4 was going to be eastward from the observatory on the promenade. FA added that the route would have to be agreed with Ryland Jones. RW will report back.	RW
12.3	DN – reported that cyclists were concerned about the restriction caused by the new stainless steel gate across the path near Quay Parade. There was a general discussion about what would be preferable and BG was hopeful that a compromise could be achieved. There is also the issue about the final alignment of Route 43 which will also have to be agreed with Sustrans.	
12.4	DN – WR members wanted to see better cycling links to Morriston and Singleton hospitals. RW to investigate.	RW
13.0	Date of Next Meeting	
13.1	Wednesday 24 th November 2010 at 10:00 Meeting Room 3 - 2.2.7 Civic Centre, Swansea	